WITH AMANDA RICHARDS
WEDNESDAY NOVEMBER 25, 2020

# Daily Bite Size Training

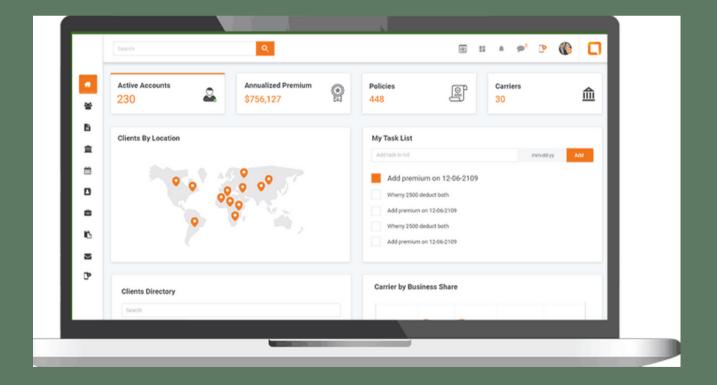
Topic:

Widget- Client's Missing Information

#### Widget Wednesday

Widgets provide charts and key metrics associated with the business.



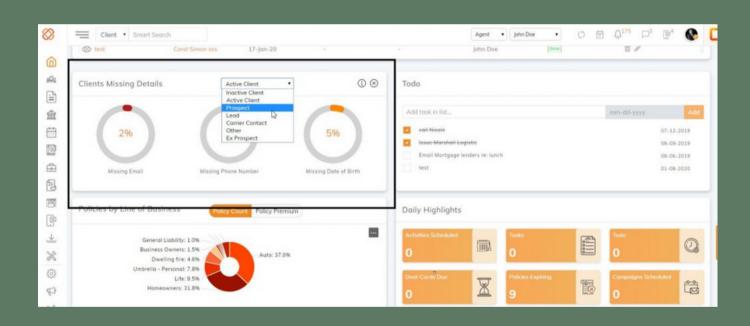


## Client's Missing Information

List of missing personal details of clients:

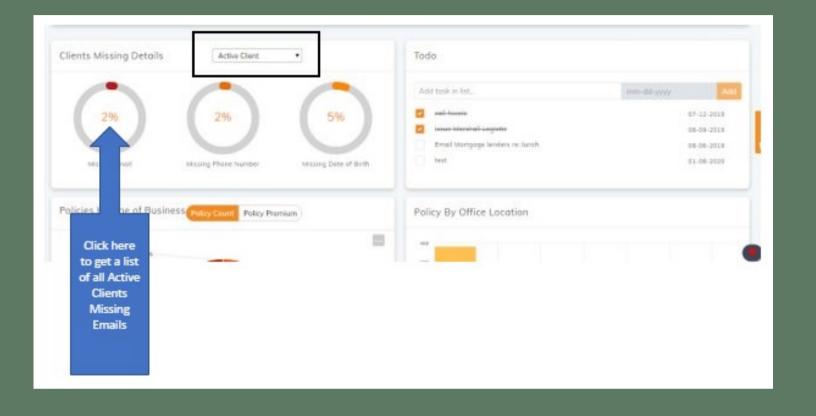
- Contact number
- Date of birth
- Email address

With an option to switch between different categories of clients



## Client's Missing Information

- Click on the % inside the circle of the report you want and it will give you the list
- You can download this report or save this report to use later



For example, if you want a list of all the active clients missing email addresses, click on that first 2%.

#### THANK YOU!

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